

REASON FOR ABSENCE NOTE

The first day an absent student returns to school, the parent/guardian must provide the school with a signed "Reason for Absence Note" that identifies the reason and date for each student absence.

(Student's Name) (Room /Division) Date(s) of Absence(s)

Indicate below the valid cause for the student's absence(s):

- Student's illness
- Observance of a religious holiday
- Death in the immediate family
- Family emergency, Explain: _____
- Circumstances which cause reasonable concern to you for your child's safety or health,
Explain: _____
- Other situations beyond the control of the student, Explain: _____

(Parent/Guardian Signature) (Phone) (Date)

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